



# CALVARY CHAPEL CHRISTIAN SCHOOL

LOVE GOD • LOVE PEOPLE • LOVE OUT LOUD

## 2020/2021 Discipline Policy

"Listen to counsel and accept discipline, that you may be wise the rest of your days."  
*Proverbs 19:20*

The Scriptures exhort us to discipline our children because of our great love for them. One of the most important lessons to be learned is the proper response to authority. To accomplish this task, we set discipline guidelines that are enforced consistently, fairly and lovingly. Listed below are the guidelines for dealing with major problems and daily classroom situations. The Administration reserves the right to handle each individual discipline situation uniquely as the Lord should lead, as well as individual situations which may fall outside the guidelines of this handbook. All disciplinary decisions will be made prayerfully.

### **Cellular Phones or Musical Devices**

While cell phones are a great tool and can make learning more productive, we also do not want them to distract or interfere with our students' safety or academics. There may be times that the instructor allows cell phones to be used in class, while students are supervised, but for all other instances please see below.

Cell phones or musical devices should not be used or visible on campus. Violators will have their phone or device confiscated and turned into the High School Office. This applies to all students, including Juniors and Seniors who may have a shortened schedule. Administration reserves the right to read and/or view contents of cell phones for unacceptable text messages and/or photographs.

1<sup>st</sup> Offense: Phone or musical devices may be picked up by the student from the High School Office after school. Student must check in device at the HS office every day when arriving at school for one quarter.

2<sup>nd</sup> Offense: Student earns a Saturday School; phone or musical device may be picked up by the parents from the High School Office. The phone or musical device may not be brought back to school for one week and must be checked into office for a quarter thereafter.

3<sup>rd</sup> Offense: Student earns a Saturday School and parent conference; phone or musical device may be picked up by the parents from the High School Office at the end of the next quarter.

If a student needs to make a call home, they may come to the High School Office and will be allowed to do so using an office phone or their personal cell phone. In compliance with these guidelines, parents are asked not to call or text their student during school hours. If parents need to contact their student, please call the High School Office, and a staff member will deliver the message to the student.

## **Cheating**

Cheating results in an automatic, immediate office referral and is defined as:

- Looking at another student's test or quiz paper.
- Using a "cheat sheet."
- Complacency in cheating.
- Any form of communication during a test or quiz.
- Stealing a test or the distribution of a stolen test.
- A student doing or copying another student's homework, project or paper.
- Resubmission of one's work or another student's work from a previous course (ie. novel reports).
- Submitting "No Name" homework as your own.
- Plagiarism is defined as the theft and use of another person's ideas or writings as one's own, with or without the knowledge of the other person. This includes not properly citing sources in a written work.

Cheating offenses result in an automatic, immediate office referral and are cumulative throughout students' High School career:

1<sup>st</sup> Offense: Student will receive an F on quiz, test or paper (scored as a zero), office referral, and call home to parents from teacher.

2<sup>nd</sup> Offense: Student will receive an F on quiz, test or paper (scored as a zero), required parent conference, and may be suspended from school.

3<sup>rd</sup> Offense: Student will receive an F on quiz, test or paper (scored as a zero), required parent conference, letter in permanent school record, and may be expelled from school.

## **Classroom Infractions**

The following are classroom infractions that would result in the Steps of Discipline as outlined below:

- Talking
- Disruption
- Disrespect
- Not on Task
- No Materials
- Food, Drink or Inappropriate Chewing of Gum

Notice: Points, Saturday Schools and office referrals are all cumulative.

## **Classroom Steps of Discipline**

First violation: 1 point

Second violation in same period: Additional 2 points

Third violation in same period: Additional 2 points, office referral

If successive points are accumulated throughout the day an office referral will be given at the discretion of the teacher and administration.

## Point System Benchmarks

The point system is used to objectively evaluate student behavior inside and outside of the classroom. The accumulation of points leads to several important benchmarks. The exception to this rule is when a student earns a three (3) day suspension due to the violation of a major infraction; that student can be put on probation following a parent conference. Another major infraction violation can result in an immediate withdrawal. It is the desire of the CCHS Administration to provide a safe environment for learning. In order to effectively implement this program for the benefit of all the students, the Administration asks for full support from parents and students. The parent and student signatures on the Parent/ Student Handbook indicate a willingness to comply and support this discipline program and the administrators who are responsible for its execution.

|            |  |
|------------|--|
| 5 Points:  | Office Referral  |
| 20 Points: | Office referral, phone call home, and 8th Period Detention   |
| 30 Points: | Saturday School and phone call home  |
| 40 Points: | Saturday School & parent conference  |
| 50 Points: | Possible One (1) day suspension & parent conference  |
| 60 Points: | Possible Three (3) day suspension & parent conference. Student will be placed on Disciplinary Probation the following school year. |
| 70 Points: | Parent conference & possible withdrawal from CCHS  |

## Disciplinary Probation

It is our desire that every student remain at Calvary Chapel High School; however, we will not tolerate students who continually disrupt the school's academic or spiritual program. A student can therefore be placed on probationary status for disciplinary reasons. Disciplinary probation will extend from the time probation is awarded through the end of the school year. In some cases when a student is put on probation in their last semester, probation can be carried through the entire upcoming school year.

## Major Infractions

The following discipline problems will be immediately referred to the Administration.

- Brandishing or possession of a weapon
- Drug or alcohol involvement or possession\*
- Fighting or physical harassment including threatening others
- Bullying or Cyberbullying (internet, cell phone, interactive/digital technology)
- Unauthorized videotaping, photography or audio recording
- Forged notes
- Profanity (verbal or written)
- Sexting (lewd photographs, text messages. or web postings)
- Sexual misconduct/harassment
- Smoking/possession of tobacco, e-cigarettes, vapors or nicotine items
- Stealing\*
- Vandalism
- Extreme insubordination or disrespect
- Inappropriate use of social media applications
- Threatening statements made to students/faculty/staff

The school has a zero-tolerance policy on drugs, alcohol, sexual immorality/harassment and theft.

The infractions listed above include before and after school hours, on and off campus and may result in immediate suspension or expulsion. Administrator may deem other actions not listed here as major infractions and will be reviewed on an individual basis. Consequences will be applied at the discretion of the school administrators.  
Office Referral

A student will be issued an automatic office referral when a student refuses to submit to the teacher's authority (disrespectful) or when a student earns five (5) points in one class period or multiple points in one day. An office referral can result in a Saturday School, parent conference, suspension, or expulsion. These consequences will be applied at the discretion of the school administrators.

## **Disciplinary Consequences**

### **8th Period Detention (After School Detention)**

8th Period Detentions will be a school designated period of fifty (50) minutes, used for disciplinary purposes that will start at 3:05 and end at 3:55. 8th Period Detentions can be issued at the Administration's discretion and can be issued as the next step after the office referral.

### **Saturday School**

Saturday School will be a three (3) hour session with a monetary fee paid in cash or checks made payable to Calvary Chapel High School. Saturday School can be issued at the Administration's discretion and can be issued as the next step after the office referral. Monetary values for Saturday School are as follows:

1st Saturday School \$30.00  
2nd Saturday School \$40.00  
3rd Saturday School \$50.00

### **Suspension**

Suspension may be as short as one day or an indefinite number of days with parent notification. Students are not allowed to make up work from class if serving a suspension.

### **Expulsion/Forced Withdrawal**

Any student expelled or forced to withdraw may not be able to re-apply for one full school year, at the discretion of the Administration. The following are contingent for re-entry:

- Satisfactory behavior during this one year period.
- Satisfactory grades during this one year period.
- Recommendation from the High School Pastor.
- Recommendation from the current High School Principal.



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## CCHS Discipline Policy 2020-2021

**Please sign and return at Student Check-In**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name(s) \_\_\_\_\_

I have read, understand and agree to support the Discipline policies stated in this packet and the handbook. I also understand that if my child receives any Detention/Suspension, he/she MUST serve it.

\_\_\_\_\_  
Parent Signature Date

\_\_\_\_\_  
Student Signature Date

Office Use Only

Received By: \_\_\_\_\_ Date: \_\_\_\_\_